

#KNOWL

EARNING MONEY



WORKING A JOB AND DEFINING YOUR CAREER PATH

When navigating the workforce, it's important to pin down all aspects of career development at both a day-to-day and strategic level. Whether you're trying to land your first job or ready to take the next step on the corporate ladder, this course gives you the tips and tools you need to feel confident as you navigate the world of work.

Within the *Earning Money* course, our savvy Knowl will help you prepare for the job hunt, create a career plan, identify smart opportunities for advancement, and learn how to negotiate a salary and benefits package like a pro. And, of course, we'll review how that whole pay and deductions system works.



MASTERING A CAREER BEGINS BEFORE "YOU'RE HIRED." COMPLETE THE *EARNING MONEY* COURSE TO:

- Compose a strong resume and deftly prepare for an interview.
- Identify specific components of a benefits package.
- Demonstrate appropriate workplace culture and behavior.
- Understand components of a paycheck, including net pay, benefits, taxes, etc.
- Recognize the role taxes play in local, state and federal government.

Register today for Smart Track and complete the *Earning Money* course.

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